

**BOARD OF DIRECTORS' MEETING
Via Telephone Conference
451 Diamond Drive, Ephrata WA**

10:00 a.m., September 21, 2015

MINUTES

The United Schools Insurance Program (USIP) Board of Directors' conducted an All Board Meeting at 451 Diamond Drive, Ephrata, Washington starting at 10:00 a.m. on September 21, 2015, via telephone conference. Board Members participating: Brian Talbott, Nine Mile School District; Connie Kliewer, Tekoa School District; Jim Forrest, Adna School District; Bill Wadlington, Creston School District; John Adkins, Wellpinit School District; Henry Strom, Mount Adams School District and Rob Friese, Willapa Valley Schools. Participating from the Administration Office: Jenni Bates, Eric Homer, Rich Moore, Frank Andrus, Phil Riche, Ellen Kosa and Lance Hammond representing Clear Risk Solutions.

The meeting was called to order by Chair Talbott at 10:00 a.m.

**ITEM 1
INTRODUCTION AND ROLL CALL**

Introductions were conducted.

**ITEM 2
ADDITIONS TO THE AGENDA**

Additions were called for; there were none.

**ITEM 3
BOARD ELECTION UPDATE:**

An interest letter was sent out to the USIP membership advising them of the Board elections and positions that were open or expiring in 2015. Jim Forrest from Adna School District and Brian Talbott from the Nine Mile Falls School District hold the At-Large positions expiring in 2015. Chair Talbott asked Bates and Kosa to open the ballots that were sent in by membership. Jim Forrest from Adna School District was on a ballot with Nathan McCann from Ridgefield School District and Brian Talbott was running un-opposed. After the ballots were counted and recorded aloud, Jim Forrest came out slightly ahead to retain his position on the Board of Directors.

**ITEM 4
BOARD APPOINTMENT FOR AREA 5**

Chair Talbott asked the Board to consider the appointment of Rick Winters from the Soap Lake School District to the un-expired term in Area 5 vacated by Burton Dickerson. Motion Adkins to appoint Rick Winters to the un-expired term ending 8/31/2016 in Area 5. Second by Forrest, motion carried. Talbott and Bates will notify Rick Winters and set up a time for an Orientation.

**ITEM 5
APPROVAL OF MINUTES**

The minutes of July 16, 2015, were presented. Motion Friese to approve the minutes as presented. Second Kliewer motion carried.

**ITEM 6
RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL**

Andrus gave an overview of the items listed on the Voucher Summary. The vouchers have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board. As of this date, September 21, 2015, the Board approves for payment those vouchers included and further described as follows: Fiscal Committee approved August Voucher #14/15-11 in the amount of, \$681,658.72 September Voucher # 15/16-01 in the amount of \$559,926.90. Motion Adkins to approve above vouchers as presented. Second Kliewer, motion carried.

**ITEM 7
BOARD ADVANCE UPDATE**

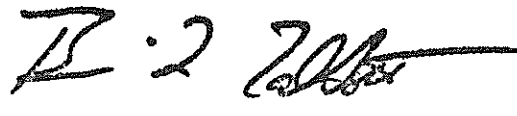
Bates reminded everyone of the October dates and went over the schedule of events.

**ITEM 8
NEXT MEETING**

The next meeting of the full Board is scheduled for October 14, 2015 in Ellensburg, Washington at 9:00 a.m.

Respectfully submitted,


Jenni Bates


Brian Talbott, Chairman