

**BOARD OF DIRECTORS' MEETING
Via Conference Call
451 Diamond Drive, Ephrata WA**

10:00 a.m., September 19, 2016

MINUTES

The United Schools Insurance Program (USIP) Board of Directors' conducted an All Board Meeting via telephone conference at 451 Diamond Drive, Ephrata, Washington, on September 19, 2016. Board Members participating: Brian Talbott, Nine Mile Falls School District; Bill Wadlington, Creston School District; Tom Venable, Methow Valley School District; John Adkins, Wellpinit School District; Rob Friese, Willapa Valley School District; Henry Strom, Grandview School District; Jim Forrest, Adna School District and Susan Bell, Touchet School District. Participating from the Administration Office: Jenni Bates, Rich Moore, Dave Kosa, Phil Riche, Lance Hammond and Aaron Sheneman representing Clear Risk Solutions.

The meeting was called to order by Chair Talbott at 10:00 a.m.

**ITEM 1
INTRODUCTION AND ROLL CALL**

Introductions were conducted.

**ITEM 2
ADDITIONS TO THE AGENDA**

Additions were called for; there were none.

**ITEM 3
APPROVAL OF MINUTES**

The minutes of July 18, 2016, were presented. Motion Wadlington to approve the minutes as presented. Second by Adkins; motion carried.

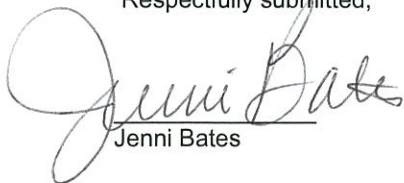
**ITEM 4
RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL**

Kosa gave an overview of the items listed on the Voucher Summary. The vouchers have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board. As of this date, September 19, 2016 the Board approves for payment those vouchers included and further described as follows: Fiscal Committee approved August Voucher #15/16-12 in the amount of \$368,690.59, September Voucher #16-17-01 in the amount of \$401,209.87. Motion Adkins to approve the above vouchers as presented. Second Wadlington; motion carried.

**ITEM 5
BOARD ADVANCE UPDATE AND NEXT MEETING**

Bates went over the schedule of the upcoming annual Board Advance for October 4-6, 2016. All questions were answered. The next meeting of the full Board is scheduled for October 5, 2016 at 9:00 a.m. and October 6, 2016 at 9:30 a.m., River Canyon Lodge, Ellensburg WA.

Respectfully submitted,



Jenni Bates



Brian Talbott, Chairman