

**BOARD OF DIRECTORS' MEETING
Via Conference Call
451 Diamond Drive, Ephrata WA**

10:00 a.m., September 18, 2017

MINUTES

The United Schools Insurance Program (USIP) Board of Directors' conducted an All Board Meeting via telephone conference at 451 Diamond Drive, Ephrata, Washington, on September 18, 2017. Board Members participating: Brian Talbott, Nine Mile Falls School District; Bill Wadlington, Columbia School District; Tom Venable, Methow Valley School District; John Adkins, Wellpinit School District; Henry Strom, Grandview School District; Jim Forrest, Adna School District and Susan Bell, Touchet School District. Participating from the Administration Office: Jenni Bates, Rich Moore, Dave Kosa, Phil Riche, Frank Andres, Becca Rohrer, Chelsey Smith, Bri Varney, Eric Homer and Aaron Sheneman representing Clear Risk Solutions.

The meeting was called to order by Chair Talbott at 10:00 a.m.

**ITEM 1
INTRODUCTION AND ROLL CALL**

Introductions were conducted.

**ITEM 2
MOMENT OF SILENCE FOR FREEMAN SD**

ITEM 3
Additions were called for; there were none.

**ITEM 4
ELECTION RESULTS**

Bates reported from the ballot results, Henry Strom from Grandview School District was running unopposed; Connie Kliewer from the Tekoa School District was running unopposed. They both received adequate votes from the membership, therefore re-elected.

Bill Wadlington from the Columbia School District and Shauna Schmerer from the Almira School District were on the Area four (4) ballot. Bill Wadlington received slightly more votes from the membership, therefore was re-elected.

**ITEM 5
APPROVAL OF MINUTES**

The minutes of June 19, 2017, were presented. Motion Wadlington to approve the minutes as presented. Second by Venable; motion carried.

**ITEM 6
RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL**

Kosa gave an overview of the items listed on the Voucher Summary. The vouchers have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board. As of this date, September 18, 2017 the Board approves for payment those vouchers included and further described as follows: Fiscal Committee approved July Voucher #16/17-11 in the amount of \$547,824.55, August Voucher # 16/17-12 in the amount of \$1,033,637.27 and September Voucher #17/18-01 in the amount of \$5,560,584.92. Motion Adkins to approve the above vouchers as presented. Second Bell; motion carried.

ITEM 7

CLAIMS AUDITOR RFQ RESULTS

Riche went over the results of the Claims Auditor RFQ. There was only one proposal received. Gary Jennings from Strategic Claims Direction LLC is the one that sent his proposal in on time and meets all qualifications advertised.

Motion by Forrest to approve and hire Mr. Jennings to complete the independent claims audit required by WAC. Second by Strom, motion carried.


ITEM 8

BOARD ADVANCE UPDATE

Bates went over the schedule of the upcoming annual Board Advance for October 9-11 2017. All questions were answered. The next meeting of the full Board is scheduled for October 10, 2017 at 8:00 a.m. and October 11, 2017 at 9:00 a.m., River Canyon Lodge, Ellensburg WA.

Respectfully submitted,


Jenni Bates



Brian Talbott, Chairman