

**BOARD OF DIRECTORS' MEETING
Via Telephone conference**

10:00 a.m., November 20, 2017

MINUTES

The United Schools Insurance Program (USIP) Board of Directors' conducted an All Board Meeting via telephone conference on November 20, 2017 at 10:00 a.m. Board Members participating: Brian Talbott, Nine Mile Falls School District; Bill Wadlington, Columbia School District; Tom Venable, Methow Valley School District; John Adkins, Wellpinit School District; Henry Strom, Grandview School District; Connie Kliewer, Tekoa School District, Jim Forrest, Adna School District and Susan Bell, Touchet School District. Participating from the Administration Office: Jenni Bates, Rich Moore, Dave Kosa, Phil Riche, Ellen Kosa, Lance Hammond, Becca Rohrer, Eric Homer, Bri Varney, and Aaron Sheneman representing Clear Risk Solutions.

The meeting was called to order by Chair Talbott at 10:00 a.m.

**ITEM 1
INTRODUCTION AND ROLL CALL**

Introductions were conducted.

**ITEM 2
ADDITIONS TO THE AGENDA**

There were none.

**ITEM 3
RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL**

Kosa gave an overview of the items listed on the Voucher Summary. The voucher has been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board. As of this date, November 20, 2018. Voucher #17/18-03 in the amount of \$10,512,921.57. Motion Kliewer to approve the above voucher as presented. Second Forrest; motion carried.

**ITEM 4
CRITICAL INCIDENT REPORT**

Homer and Riche gave a critical incident report and explained the many details to those present. To be pro-active is good for the members and the program. After some discussion, Motion by Wadlington to invest \$8-10,000.00 for critical incident support for all members as a preventative measure and to give Clear Risk Solutions the Authority to activate when needed. Second by Adkins, motion carried.

**ITEM 5
PROPOSED CONTRACT FOR PROGRAM LOBBYIST**

Moore presented a contract from South Cove Strategies that explained Lobbyist Services for Alex Hur. He will be replacing Marcia Fromhold as she retired in August. The Board was in an agreement to hire Alex for their lobbyist work. Those attending the meeting received a copy of his proposed contract.

**ITEM 6
NEXT MEETING**

The next meeting of the full Board is scheduled for January 16, 2018 at 10:00 a.m. Ephrata WA.

Respectfully submitted,



Jenni Bates



Brian Talbott, Chairman