

## **BOARD OF DIRECTORS' MEETING**

**451 Diamond Drive, Ephrata WA  
10:00 a.m., January 16, 2018**

### **MINUTES**

The United Schools Insurance Program (USIP) Board of Directors' conducted an All Board Meeting via telephone conference at 451 Diamond Drive, Ephrata, Washington. Board Members participating: Brian Talbott, Nine Mile Falls School District; Bill Wadlington, Columbia School District; Tom Venable, Methow Valley School District; John Adkins, Wellpinit School District; Connie Kliewer, Tekoa School District; Jim Forrest, Adna School District; Henry Strom, Grandview School District and Susan Bell, Touchet School District. Participating from the Administration Office: Jenni Bates, Rich Moore, Frank Andrus, Dave Kosa, Phil Riche, Eric Homer, Ellen Kosa, Becca Rohrer, Bri Varney, Rich McBride and Aaron Sheneman representing Clear Risk Solutions. Also in attendance was Attorney Jen Homer and Attorney Mick McFarland.

The meeting was called to order by Chair Talbott at 10:00 a.m.

#### **ITEM 1**

##### **INTRODUCTION AND ROLL CALL**

Introductions were conducted.

#### **ITEM 2**

##### **ADDITIONS TO THE AGENDA**

Additions were called for; there were none.

#### **ITEM 3**

##### **LOBBYIST REPORT**

Alex Hur from South Cove Strategies, the USIP Lobbyist gave a brief report on the current session and some of the bills that are being followed. Also presented was additional information and back ground on the safety bill that USIP and CRS are backing.

#### **ITEM 4**

##### **EXECUTIVE SESSION – Pending Litigation**

Chair Talbott called an Executive Session at 10:15 a.m., per the advertised agenda under pending litigation (RCW 42.30.110) for 25 minutes. Attorney Mick McFarland led the discussion. Chair Talbott called the meeting back to order at 10:40 a.m. There will be no action taken at this meeting.

#### **ITEM 5**

##### **APPROVAL OF MINUTES**

The minutes of October 3, and November 20, 2017 were presented. Motion Kliewer to approve the minutes as presented. Second by Strom; motion carried.

#### **ITEM 6**

##### **RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL**

Kosa gave an overview of the items listed on the Voucher Summary. The vouchers have been audited and certified by the auditing officer, as required by RCW 42.24.080. Those expense reimbursement claims were certified as required by RCW 42.24.090 and have been recorded on a listing, which has been made available to the Board. As of this date, January 16, 2018, the Board approves for payment those vouchers included and further described as follows: Fiscal Committee approved December Voucher #17/18-04 in the amount of \$542,316.55, and January voucher #17/18-05 in the amount of \$777,415.04. Motion Forrest to approve the above vouchers as presented. Second Bell; motion carried.

**ITEM 7**

**CLAIMS AUDIT RESULTS**

Riche summarized the most recent independent claims audit performed by Gary Jennings. All questions were answered.

**ITEM 8**

**FINANCIAL REPORT**

E. Kosa went over the balance sheet and income statement compared with budget ending November 30, 2017. She also presented the un-audited year-end numbers. All questions were answered. The state solvency test was also discussed and reviewed.

The bank statements and transfers to date were presented. Motion Wadlington to approve the bank statements and transfers as provided. Second by Venable motion carried.

Kosa announced the financial and accountability audit will start at the end of February.

**ITEM 9**

**CRS STAFF CHANGES**

Rich McBride was introduced as the new Director of Risk Management he is replacing Lance Hammond who retired in January 2018. Jenny Gunderson recently was named the Director of PLP.

**ITEM 10**

**RENEWAL REPORT**

Homer went over a few scenarios for this year's renewal possibilities with Munich Re. The three year verbal agreement was discussed. Program performance and the insurance market was discussed.

**ITEM 11**

**RISK MANAGEMENT UPDATE**

A brief follow up report was given regarding the pilot project (head injury work) being done with Athletic Intelligence.

**ITEM 12**

**INVESTMENT INTERLOCAL WITH GRANT COUNTY**

E. Kosa explained at the next Board meeting there will be an Interlocal from Grant County regarding investing for you to review. She explained a bit of the history behind the request.

**ITEM 13**

**MISSION AND VISION WORK**

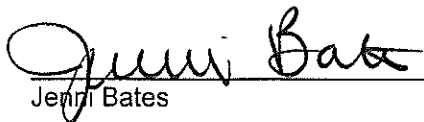
Moore presented an idea regarding some future Strategic Planning and Mission and Vision work. All agreed.


**ITEM 14**

**NEXT MEETING**

Bates went over the annual calendar, the next All Board meeting is scheduled for March 26, 2018 at 10:00 a.m. in Ephrata WA.

Respectfully submitted,

  
Jenni Bates

  
Brian Talbott, Chairman