

BOARD OF DIRECTORS' MEETING

**451 Diamond Drive, Ephrata WA
10:00 a.m., March 26, 2018**

MINUTES

The United Schools Insurance Program (USIP) Board of Directors' conducted an All Board Meeting at 451 Diamond Drive, Ephrata, Washington, on March 26, 2018. Board Members participating: Brian Talbott, Nine Mile Falls School District; Bill Wadlington, Columbia Hunters School District; Tom Venable, Methow Valley School District; John Adkins, Wellpinit School District; Connie Kliewer, Tekoa School District; Jim Forrest, Adna School District; Henry Strom, Grandview School District; and Susan Bell, Touchet School District. Participating from the Administration Office: Jenni Bates, Rich Moore, Dave Kosa, Phil Riche, Eric Homer, Ellen Kosa, Jenni Bates, Becca Rohrer, Rachel Huffman, Angela Eloff, Bri Varney, Rich McBride, Lane Larson, Meghan Paysse, and Aaron Sheneman representing Clear Risk Solutions. Guests also attending were: Lou Gates, Columbia Burbank School District and Kris Lawrence, Propel Insurance.

The meeting was called to order by Chair Talbott at 10:00 a.m.

ITEM 1

INTRODUCTION AND ROLL CALL

Introductions were conducted.

ITEM 2

ADDITIONS TO THE AGENDA

Additions were called for; there were none.

ITEM 3

APPROVAL OF MINUTES

The minutes of January 16, 2018 were presented. Motion Kliewer to approve the minutes as presented. Second by Wadlington; motion carried.

ITEM 4

RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL

Kosa gave an overview of the items listed on the Voucher Summary. The vouchers have been audited and certified by the auditing officer, as required by RCW 42.24.080. Those expense reimbursement claims were certified as required by RCW 42.24.090 and have been recorded on a listing, which has been made available to the Board. As of this date, March 26, 2018, the Board approves for payment those vouchers included and further described as follows: Fiscal Committee approved February Voucher #17/18-06 in the amount of \$1,699,310.26, and also to include the current March Voucher #17/18-07 in the amount of \$433,655.81. Motion Adkins to approve the above vouchers as presented. Second Kliewer; motion carried.

ITEM 5

FINANCIAL REPORT

E. Kosa went over the balance sheet and income statement compared with budget ending January 31, 2018. All questions were answered.

The bank statements and transfers, to date, were presented. Motion Adkins to approve the bank statements and transfers as provided through January 2018. Second by Strom; motion carried.

ITEM 6

RISK MANAGEMENT REPORT

Aaron Sheneman, Rich McBride, and Lou Gates gave a risk management report regarding the following areas: Athletic Intelligence Update, Summer Programs, Isolation Booth Recommendations, Thinking like a Superintendent Table Top Exercise, and Property Protection with Sensors.

ITEM 7

SAFETY BILL UPDATE

McBride gave a brief update on the safety bill that was being sponsored by USIP and Clear Risk Solutions this year. It did not pass in its entirety, but a lot of important and crucial information was heard and exchanged.

ITEM 8

INVESTMENT INTERLOCAL WITH GRANT COUNTY

E. Kosa presented the proposed interlocal agreement drafted by Grant County for those that have investments there. After some discussion, motion by Kliewer to agree and sign the interlocal agreement with Grant County for investments. Second by Venable; motion carried.

ITEM 9

NEXT MEETING

The next scheduled meeting of the Board will be on May 15, 2018, Ephrata, or via telephone conference.

Respectfully submitted,



Jenni Bates



Brian Talbott, Chairman