



For Washington Schools, By Washington Schools

BOARD OF DIRECTORS' MEETING

451 Diamond Drive, Ephrata, WA

May 20, 2019 – 10:00am

MINUTES

The United Schools Insurance Program (USIP) Board of Directors' conducted an All Board Meeting at 451 Diamond Drive, Ephrata, WA, on May 20, 2019, at 10 a.m. Board Members participating: Brian Talbott, Nine Mile Falls School District; Tom Venable, Methow Valley School District; John Adkins, Wellpinit School District; Jim Forrest, Adna School District; Kyle Rydell, Liberty School District; Jon Tienhaara, South Bend Public Schools; Bill Wadlington, Hunters School District, and Susan Bell, Touchet School District. Participating from the Administration Office: Jenni Bates, Rich Moore, Phil Riche, Becca Rohrer, Eric Homer, Stacy Lyons, and Aaron Sheneman representing Clear Risk Solutions. Also in attendance was Kris Lawrence, Propel Insurance.

The meeting was called to order by Chair Talbott at 10 a.m.

ITEM 1

INTRODUCTION AND ROLL CALL

Introductions were conducted.

ITEM 2

ADDITIONS TO THE AGENDA

There were none.

ITEM 3

APPROVAL OF MINUTES

A motion by Rydell to approve the March 18, 2019, minutes as presented. Second by Venable. Motion carried.

ITEM 4

RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL

Riche gave an overview of the items listed on the Voucher Summary. The voucher has been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board.

As of this date, May 20, 2019, the following vouchers were presented: April voucher #18/19-8 in the amount of \$593,266.63, and May voucher #18/19-9 in the amount of \$513,370.98. Motion Wadlington to approve the above vouchers as presented. Second by Bell. Motion carried.

ITEM 5

FINANCIAL REPORT

Moore went over the March 31, 2019, Income statement and Balance sheet. The bank statements and transfers to date were discussed.

Motion by Tienhaara to approve the bank statements and transfers to date. Second by Venable. Motion carried.

ITEM 6

DRAFT PRELIMINARY BUDGET AND RENEWAL UPDATE

Homer and Riche spoke about the insurance industry as a whole. They talked about pricing nationally and what they have been experiencing to date in the West. Trending was discussed along with 2019 property increases the industry is seeing. Moore went over the preliminary budget which contemplates an 8.5% increase to membership. There was also some discussion around a grant program to help members fund risk management projects or training in their districts. The use of some reserves were also discussed. It was decided to wait a few more months to see what the final renewal offering looks like.

USIP Board of Directors' Meeting Minutes
May 20, 2019
Page 2

ITEM 6

DRAFT PRELIMINARY BUDGET AND RENEWAL UPDATE CONTINUED

After much discussion, motion by Wadlington to approve the presented preliminary budget. Second by Bell. Motion carried.

ITEM 7

FINAL AUDIT REPORT

Moore and Rohrer went over the final SAO audit results. Some Board members had attended the exit earlier. The audit went well and everyone was pleased with the results.

ITEM 8

MARKETING UPDATE

Riche gave a marketing report and updated the Board and those present regarding those Districts interested in getting USIP quotes this year.

ITEM 9

RISKMANAGEMENT REPORT

McBride and Sheneman went over the most recent helmet reconditioning recommendations from NAERA. Everyone got a copy of the letter that was sent. Sheneman talked again about the possibility of a proposed grant funding program with more information to be presented in October.

McBride also gave a follow up legislative update and reminded everyone the USIP Lobbyist, Alex Hur, had done a great job.

ITEM 10

FOLLOW UP REPORT ON THE WOMEN IN LEADERSHIP CONFERENCE

Talbott and Rydell along with Homer spoke about the conference and were very pleased with the attendance and everyone seemed to enjoy their time together. A great event to be partnering with and plan to continue the support.

ITEM 11

SPECIAL THANK YOU

Talbott expressed a big thank you to Susan Bell, Touchet School District, for her many years of support for the USIP and her two terms and service on the USIP Board of Directors as she moves to retirement in July, 2019. The Board will plan on contacting Sunshine Pray from Soap Lake SD to see if she would continue in Susan's place on the Board until the end of her current term.

ITEM 12

NEXT MEETING

The next meeting of the full Board is scheduled for July 11, 2019, at 10am in Ephrata, WA.

Respectfully submitted,


Jenni Bates


Brian Talbott, Chairman