



For Washington Schools, By Washington Schools

BOARD OF DIRECTORS' MEETING

**451 Diamond Drive, Ephrata WA
10:00 a.m., July 11, 2019**

MINUTES

The United Schools Insurance Program (USIP) Board of Directors' conducted an All Board Meeting at 451 Diamond Drive, Ephrata, Washington, on July 11, 2019. Board Members participating: Brian Talbott, Nine Mile Falls School District; Bill Wadlington, Columbia Hunters School District; John Adkins, Wellpinit School District; Jon Tienharra, South Bend School District; Jim Forrest, Adna School District; Kyle Rydell, West Valley SD, and Sunshine Pray, Soap Lake School District. Participating from the Administration Office: Jenni Bates, Rich Moore, Dave Kosa, Phil Riche, Eric Homer, Ellen Kosa, Becca Rohrer, Frank Andrus and Rich McBride representing Clear Risk Solutions. Also attending was Kris Lawrence, Propel Insurance and Attorney Paul Rosner from Soha & Lang.

The meeting was called to order by Chairman Talbott at 10:00 a.m.

ITEM 1

INTRODUCTION AND ROLL CALL

Introductions were conducted.

ITEM 2

ADDITIONS TO THE AGENDA

Additions were called for; there were none.

ITEM 3

BOARD APPOINTMENT

Talbott led a discussion regarding Susan Bell's retirement and position on the Board of Directors. After much discussion, motion by Rydell to appoint Sunshine Pray to the remainder of Susan Bells term. Second by Adkins, motion carried.

ITEM 4

EXECUTIVE SESSION

Chair Talbott called for an executive session to discuss pending litigation under RCW 42.30.110 at 10:10 a.m. for 45 minutes. Meeting was dismissed till further notice.

Chairman Talbott called the meeting back to order at 10:50 a.m., no action will be taken.

ITEM 5

APPROVAL OF MINUTES

The minutes of May 20, 2019 were presented. Motion Rydell to approve the minutes as presented. Second by Forrest; motion carried.

ITEM 6

RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL

Kosa gave an overview of the items listed on the Voucher Summary. The vouchers have been audited and certified by the auditing officer, as required by RCW 42.24.080. Those expense reimbursement claims were certified as required by RCW 42.24.090 and have been recorded on a listing, which has been made available to the Board. As of this date, July 11, 2019, the Board approves for payment those vouchers included and further described as follows: Fiscal Committee approved June Voucher #18/19-10 in the amount of \$549,431.94 and also to include the current July Voucher #18/19-11 in the amount of \$543,067.78. Motion Wadlington to approve the above-named vouchers as presented. Second Tienhaara; motion carried.

**ITEM 7
FINANCIAL REPORT**

Presented by E. Kosa were the May 31, 2019 income statement and balance sheet. All questions were answered in detail. The bank statements and transfers' to date were reviewed. Motion by Pray to approve the bank statements and transfers as presented, second by Waddington, motion carried.

**ITEM 8
FINAL BUDGET AND RENEWAL 2019/20.**

Moore and Homer went over the Final Budget and Renewal Report with those present. The membership will have an 8.5 % increase to premium, this will fully fund the stop loss.

This budget shows a 50K pilot grant program for members. A recommendation on how this could work will be presented in October along with the final renewal documents.

Within the Board of Directors annual renewal report these items were reviewed: Board Miscellaneous Professional Errors and Omissions Liability Coverage for the USIP Board, Terrorism Risk Insurance Program (TRIPRA) was excluded and not recommended for the 2019-2020 policy year, Catastrophic Medical Coverage for all USIP members, Uninsured Motorists/Underinsured Motorists (UIM) Coverage, Privacy and Network Liability, Excess and Surplus Lines Taxes, Brown and Brown Disclosure, Insurance Coverage Review, Personal Services Agreement with Clear Risk Solutions, Ephrata, and the program chart of coverages.

After some discussion, a motion by a Adkins to allow Clear Risk Solutions the authority to bind reinsurance and excess insurance coverage on behalf of USIP, pursuant to the Personal Services Agreement with Clear Risk Solutions. Second by Waddington; motion carried unanimously.

**ITEM 9
BOARD ELECTION AND VACANCY DISCUSSION**

Bates went over the USIP Board of Directors expiring terms of 8/31/2019. A interest letter and ballots will go out to membership mid- August. Those Board members with expiring terms are Sunshine Pray, John Adkins and Jim Forrest.

**ITEM 10
NEXT MEETING**

The next scheduled meeting of the Board will be on October 7-9, 2019, at the Canyon River Lodge, Ellensburg, Washington.

Respectfully submitted,



Jenni Bates



Brian Talbott, Chairman