



*For Washington Schools, By Washington Schools*

**BOARD OF DIRECTORS' MEETING  
North Central ESD  
430 Olds Station Rd  
Wenatchee, WA**

**10:00 a.m., January 21, 2020**

**MINUTES**

The United Schools Insurance Program (USIP) Board of Directors' conducted an All Board Meeting at the North Central ESD Wenatchee WA on January 21, 2020 at 10:00 a.m. Board Members participating: Brian Talbott, Nine Mile Falls School District; Bill Wadlington, Columbia School District; Tom Venable, Methow Valley School District; Henry Strom, Grandview School District; Jim Forrest, Adna School District, Kyle Rydell, West Valley School District, Michelle Price North Central ESD, Sunshine Pray, Soap Lake SD and Jon Tienhaara, South Bend School District. Participating from the Administration Office: Jenni Bates, Rich Moore, Dave Kosa, Phil Riche, Ellen Kosa, Becca Rohrer, Eric Homer, Jen Homer, Rich McBride, Patti Ferguson, Mark Sherwood, Lane Larson, Rob Hill and Aaron Sheneman representing Clear Risk Solutions.

The meeting was called to order by Chair Talbott at 10:00 a.m.

**ITEM 1**

**INTRODUCTION AND ROLL CALL:**

Introductions were conducted.

**ITEM 2**

**ADDITIONS TO THE AGENDA:**

There were none.

**ITEM 3 APPROVAL OF MINUTES:**

A motion by Wadlington to approve the October 10, 2019, minutes as presented. Second by Strom, motion carried.

**ITEM 4**

**RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL:**

Kosa gave an overview of the items listed on the Voucher Summary. The voucher has been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board.

As of this date, January 21, 2020, the November Voucher #19/20-03 in the amount of \$10,972,870.51, and December Voucher #19/20-04 in the amount of \$666,041.81, along with the January Voucher #19/20-05 in the amount of \$514,779.86. Motion Pray to approve the above vouchers as presented. Second Venable; motion carried.

**ITEM 5**

**FINANCIAL REPORT:**

E. Kosa presented the draft year end financials dated 8/31/2019. The balance sheet and income statement were also presented dated November 30, 2019. Motion by Pray to approve the bank statements and transfers to date. Second by Rydell, motion carried. She advised the year end numbers were preliminary until audited.

**ITEM 6**

**ACTUARY UPDATE:**

Riche announced that the USIP Actuary will be retiring. A search for a new Actuary is in the works. Fallquist will help one year with the transition to the new Actuary. After the RFQ process is complete, CRS will advise the Board on the search.

**ITEM 7**

**LOBBYIST REPORT:**

Moore presented a written report from Alex Hur. Weekly information will be forwarded as the bills track. CRS is working with WSRNP and their lobbyist on some of this year's issues.

**ITEM 8**

**RISK MANAGEMENT UPDATE:**

McBride and Sheneman reported on the following areas.

- Grant Program Recommendations –
- Sensor Report –
- Regional Trainings -

**ITEM 9**

**SPECIAL EDUCATION DEFENSE COST DISCUSSION:**

Riche reported on a Pre Claim Legal Expense that might be a new item in the budget. CRS is evaluating the need currently.

**ITEM 10**

**THIRD PARTY ADMINISTRATORS CONTRACT:**

Committee members Michelle, Bill, Tom and Jon have a final document for the TPA contract RFQ. The RFQ process will take place and the committee/Board should have candidates to consider by mid-April 2020.

Legal Counsel- USIP will hire Attorney Paul Rosner to review the contracts before they are approved by the Board.

**ITEM 11**

**MARKET UPDATE:**

Homer presented the early 2020 market review. CRS continues to look at Old Republic as a viable company if Munich pricing varies too much. There are losses this year nationally like the fires in Australia, hurricanes, etc. that may play into the property pricing.

**ITEM 12**

**2020 WORKSHOP AGENDA PLANNING:**

The advance agenda for October is currently being built, please send any items that you would like to discuss in more detail, or want us to research for the Board. Currently those dates are October 13-15, 2020 at Red's, Ellensburg WA.

**ITEM 13**

**NEXT MEETING:**

The next meeting of the full Board is scheduled for March 16, 2020 at 10:00 a.m. via telephone conference.

Respectfully submitted,

  
Jenni Bates



Brian Talbott, Chairman