



*For Washington Schools, By Washington Schools*

**BOARD OF DIRECTORS' MEETING  
VIA ZOOM  
10:00 a.m., July 20, 2020**

**MINUTES**

The United Schools Insurance Program (USIP) Board of Directors' conducted an All Board Meeting via Zoom on July 20, 2020. Board Members participating: Brian Talbott, Nine Mile Falls School District; Bill Wadlington, Hunters School District; Jim Forrest, Adna School District; Kyle Rydell, West Valley SD; Michelle Price North Central ESD; Henry Strom, Grandview School District and Sunshine Pray, Soap Lake School District. Participating from the Administration Office: Jenni Bates, Rich Moore, Phil Riche, Eric Homer, Becca Kirsch, Frank Andrus, Aaron Sheneman, Lane Larson, Rachel Huffman and Rich McBride representing Clear Risk Solutions. Also attending were several Brokers and Attorney Paul Rosner from Soha & Lang.

The meeting was called to order by Chairman Talbott at 10:00 a.m.

**ITEM 1**

**INTRODUCTION AND ROLL CALL**

Introductions were conducted.

**ITEM 2**

**ADDITIONS TO THE AGENDA**

Additions were called for; there were none.

**ITEM 3**

**EXECUTIVE SESSION**

Chair Talbott called for an executive session to discuss pending litigation under RCW 42.30.110 at 10:10 a.m. for 30 minutes. Meeting was dismissed and participants were moved to the Zoom Lobby by the host.

Chairman Talbott called the meeting back to order at 10:39 a.m., no action will be taken.

**ITEM 4**

**RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL**

Andrus gave an overview of the items listed on the Voucher Summary. The vouchers have been audited and certified by the auditing officer, as required by RCW 42.24.080. Those expense reimbursement claims were certified as required by RCW 42.24.090 and have been recorded on a listing, which has been made available to the Board. As of this date, July 20, 2020, the Board approves for payment those vouchers included and further described as follows: Fiscal Committee approved June Voucher #19/20-10 in the amount of \$611,513.27 and also to include the current July Voucher #19/20-11 in the amount of \$589,015.19. Motion Wadlington to approve the above-named vouchers as presented. Second Strom; motion carried.

**ITEM 5**

**FINANCIAL DISCUSSION**

Moore reviewed the income statement and balance sheet as of 5-31-2020. All questions were answered in detail. The bank statements and transfers were provided to the Board for review. Motion by Rydell to approve the bank statements and transfers to date. Second by Price, motion carried

**ITEM 6**

**FINAL BUDGET AND RENEWAL 20/21**

Moore, Riche and Homer went over the Final Budget and Renewal Report with those present. The membership will have a 6 % increase to premium as well as an increase to the Self-Insured Retention

(SIR) from \$100,000 to \$250,000. Securing coverage and rate stability are the primary focuses during this renewal cycle due to hardening market conditions and many unknowns in the insurance marketplace.

Within the Board of Directors annual renewal report these items were reviewed: Board Miscellaneous Professional Errors and Omissions Liability Coverage for the USIP Board, Terrorism Risk Insurance Program (TRIPRA) was excluded and not recommended for the 2020-2021 policy year, Catastrophic Medical Coverage for all USIP members, Uninsured Motorists/Underinsured Motorists (UIM) Coverage, Privacy and Network Liability, Excess and Surplus Lines Taxes, Brown and Brown Disclosure, Insurance Coverage Review, Personal Services Agreement with Clear Risk Solutions, Ephrata, and the program chart of coverages.

After some discussion, a motion by Rydell to allow Clear Risk Solutions the authority to bind reinsurance and excess insurance coverage on behalf of USIP, pursuant to the Personal Services Agreement with Clear Risk Solutions. Second by Price; motion carried.

**ITEM 7**


**BOARD ELECTION AND VACANCY DISCUSSION** An interest letter and ballots will go out to membership mid- August. Those Board members with expiring terms are Henry Strom, Kyle Rydell and a vacancy in Area 4.


**ITEM 8**

**NEXT MEETING**

The next scheduled meeting of the Board will be on October 14-15, 2020, via Zoom.

Respectfully submitted,

  
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Jenni Bates

  
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Brian Talbott, Chairman