

**BOARD OF DIRECTORS' MEETING  
VIA ZOOM**

**10:00 a.m., March 15, 2021**

**MINUTES**

The United Schools Insurance Program (USIP) Board of Directors' conducted an All Board Meeting via Zoom on March 15, 2021, at 10:00 a.m. Board Members participating: Brian Talbott, Nine Mile Falls School District; Tom Venable, Methow Valley School District; Henry Strom, Grandview School District; Jim Forrest, Adna School District; Kyle Rydell, West Valley School District; Michelle Price North Central ESD; Sunshine Pray, Soap Lake SD, and Jon Tienhaara, South Bend School District. Participating from the Administration Office: Jenni Bates, Rich Moore, Dave Kosa, Phil Riche, Ellen Kosa, Becca Kirsch, Eric Homer, Rich McBride, Brian Turnbull, Lane Larson, Rachel Huffman, Jenny Gunderson, Rick Templeton, Angela Eloff, Rob Hill, and Aaron Sheneman representing Clear Risk Solutions. Also, in attendance: Attorney Jen Homer with Consilium Legal Services, Attorney Paul Rosner with Soha and Lang, and Attorney Mick McFarland with Evans, Craven and Lackie. There were several in attendance from the USIP membership and Brokers.

The meeting was called to order by Chair Talbott at 10:00 a.m.

**ITEM 1**

**INTRODUCTION AND ROLL CALL:**

Introductions were conducted.

**ITEM 2**

**EXECUTIVE SESSION FOR USIP BOARD MEMBERS ONLY**

At 10:08 A.M. Chairman Talbott called for an All Board Executive Session to discuss possible litigation under RCW 42.30.110 for 30 minutes. All other participants were put in the Zoom Lobby and held until further notice. At 10:28 a.m. Chair Talbott called the meeting back to order and announced there will be no further business.

**ITEM 3**

**ADDITIONS TO THE AGENDA:**

There were none

**ITEM 4**

**PRESENTATION ON WLAD:**

Moore introduced Attorney Mick McFarland from with Evans, Craven and Lackie. He took 30 minutes to introduce the topic of the expanded "Washington State Law Against Discrimination". He shared some do's and don'ts while working and employing the public. The information was valuable to everyone.

**ITEM 5**

**APPROVAL OF MINUTES:**

A motion by Venable to approve the November 6, 2020, minutes as presented. Second by Rydell; motion carried.

**ITEM 6**

**RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL:**

Kosa gave an overview of the items listed on the Voucher Summary. The voucher has been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board.

As of this date, March 15, 2021, the December 2020 Voucher# 20/21-04 in the amount of \$1,103,369.99 and January 2021 Voucher# 20/21-05 in the amount of \$594,024.73, and February Voucher# 20/21-06 in the amount of \$695,039.91, along with the March current Voucher# 20/21-07 in the amount of \$491,519.61. Motion Rydell to approve the above vouchers as presented. Second by Strom; motion carried.

**ITEM 7**

**FINANCIAL REPORT:**

E. Kosa presented the year-end financials dated 8/31/2020. The balance sheet and income statement were also presented dated 11/30/2020. Motion by Tienharra to approve the bank statements and transfers to date. Second by Price; motion carried.

**ITEM 8**

**CLEAR RISK ADMINISTRATION UPDATE:**

Homer went over the new CRS organization chart and discussed the leadership changes in CRS as of January 2021. All questions were answered.

**ITEM 9**

**2021-2022 RENEWAL DISCUSSION/TIMELINES**

Moore presented some renewal timelines for the 2021-2022 budget and renewal process. He also discussed some areas of concern regarding coverage and cost in the areas of Cyber Liability and Communicable Disease coverages.

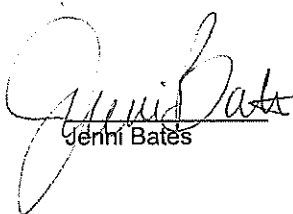
There should be some mid-May price indicators available for the preliminary budget meeting.

**ITEM 10**

**NEXT MEETING:**

The next meeting of the full Board is scheduled for May 24, 2021, at 10:00 a.m. via ZOOM. The annual Board Advance is still being planned for October 2021.

Respectfully submitted,

  
Jenni Bates

  
Brian Talbott, Chairman