

BOARD OF DIRECTORS' MEETING

**9:00 A.M., October 21, 2021
Canyon River Lodge, Ellensburg WA**

MINUTES

The United Schools Insurance Program (USIP) Board of Directors conducted an All-Board Meeting on October 21, 2021 at 9:00 a.m. Board Members participating Brian Talbott, East Valley School District, Tom Venable, Methow Valley School District; Henry Strom, Grandview School District; Kyle Rydell, West Valley School District, Ben Ferny, Valley School District and Jon Tienhaara, South Bend School District. Participating from the Administration Office: Jenni Bates, Dave Kosa, Ellen Kosa, Becca Kirsch, Eric Homer, Rich McBride, Brian Turnbull, Rick Templeton, Patti Ferguson, Frank Andrus, Lane Larson, Byron Riche, and Aaron Sheneman representing Clear Risk Solutions. Also, in attendance Attorney Jen Homer with Concilium Legal Services.

The meeting was called to order by Chair Talbott at 9:00 a.m.

ITEM 1

INTRODUCTION AND ROLL CALL:

Introductions were conducted.

ITEM 2

EXECUTIVE SESSION FOR USIP BOARD MEMBERS ONLY

At 9:08 A.M. Chairman Talbott called for an All-Board Executive Session to discuss possible litigation under RCW 42.30.110 for 30 minutes. At 9:35 a.m. Chairman Talbott announced an extension for 30 minutes. At 10:05 a.m. Chair Talbott called the meeting back to order and a vote was taken. Motion by Tienhaara to approve up to a \$50,000 settlement on discussed case, second by Strom, motion carried.

ITEM 3

ADDITIONS TO THE AGENDA:

There were none

ITEM 4

APPROVAL OF MINUTES:

A motion by Venable to approve the May 24, 2021, June 30, 2021 and July 19, 2021, minutes as presented. Second by Strom, motion carried.

ITEM 5

RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL:

Kosa gave an overview of the items listed on the Voucher Summary. The voucher has been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board.

As of this date, October 21, 2021 the August 2021 Voucher# 20/21-12 in the amount of \$820,691.89 and September 2021 Voucher# 21/22-01 the amount of \$744,331.08 also to

include the October 2021 Voucher # 21/22-02 in the amount of \$14,642,842.06. All were approved by a motion from Strom and a second by Venable motion carried.

After some discussion a motion was made by Venable to support Almira School District up to \$40,000.00 if needed, Clear Risk will advise on need. Second by Rydell, motion carried.

ITEM 6

FINANCIAL REPORT:

E. Kosa presented the balance sheet and income statement and solvency test dated 8/31/2021. Motion by Ferny to approve the bank statements and transfers to date. Second by Tienhaara, motion carried.

ITEM 7

ANNUAL RENEWAL OF THE FINAL RENEWAL REPORT:

Homer went over the final version of the Underwriting Renewal Report.

All questions were answered in detail. Motion by Strom to approve the final Underwriting Renewal Report as presented. Second by Ferny, motion carried.

ITEM 8

ITEMS FOR BOARD CONSIDERATION AND DISCUSSION

- Enquiron Rollout and Implementation – Board was pleased to try new program
- COVID 19 – Further information is needed and will be provided
- Cyber Coverages for 2021-22 – Further research is being done regarding coverage and possible coverage changes and deductibles
- Property Values – More evaluation is needed before policy is made
- Risk Management Safety Grant – Continue to research those in need and areas of concern
- Wildfire ratings were discussed as well

All these items were discussed in detail. Board asked CRS to research and present recommendations at future meetings.

Communication to Members was addressed and suggestions were made to make this effort more successful. Future program and CRS goals will be discussed at the May budget meeting.

CLOSING COMMENTS: For future meetings the Board would like to change the following practices. The use of a consent agenda will be added to future meeting agendas to include the minutes, vouchers that have been committee approved and the approval of the bank statements and transfers to date. Also, Clear Risk will look into Board Doc's or a platform that is similar.

ITEM 9

NEXT MEETING:

The next meeting of the full Board is scheduled for January 18, 2022 at 10:00 a.m., via Zoom.

Respectfully submitted,



Jenni Bates



Brian Talbott, Chairman