

BOARD OF DIRECTORS' MEETING

**December 18, 2023, at 10 a.m.
451 Diamond Drive, Ephrata, WA
Or Via Zoom**

MINUTES

The United Schools Insurance Program (USIP) Board of Directors conducted an All-Board Meeting on December 18, 2023, at 10 a.m. at the Administration office located at 451 Diamond Drive, Ephrata, WA, or via Zoom. Board Members participating: Brian Talbott, East Valley School District; Doug Burge, Zillah School District; Kyle Rydell, West Valley School District; Thad Nelson, Adna School District; Mandi Rehn, Valley School District; Jon Tienhaara, North Bend School District, and Ben Ferney, Cheney School District. Participating from the Administration Office: Jenni Bates, Dave Kosa, Ellen Kosa, Becca Kirsch, Rick Templeton, Frank Andrus, Eric Homer, Claire Hanberg, Lane Larson, Patti Ferguson, Patrick Boruff, Rachel Huffman, Brian Turnbull, Rob Hill, Rebecca Joslin, Byron Riche, Rick Doehle, Angela Eloff, Zac Berryman, and Aaron Sheneman representing Clear Risk Solutions. Also in attendance were various USIP members and brokers.

The meeting was called to order by Chair Talbott at 10:00 a.m.

ITEM 1

INTRODUCTION AND ROLL CALL:

Introductions were conducted.

ITEM 2

ADDITIONS:

Additions to the agenda were called for; there was one addition:

- Right Response discussion – Item 8.5

ITEM 3

NOTICE REQUIREMENT DISCUSSION:

Andrus explained the USIP notice requirement to vacate the program. Because of premium increases this year, there are 27 districts on notice and three districts did not give their notice per the interlocal agreement and bylaws, as notices were dated past the deadline for the 2024-2025 policy year. After much discussion, a Motion was made by Rydell to allow the three districts to leave early as an exception to the bylaws and interlocal agreement for the 2024-2025 policy year. Second by Nelson. The motion was then discussed in its entirety, and a vote was conducted and tallied as follows:

Brian Talbott – No
Kyle Rydell – Yes
Thad Nelson – No
Ben Ferney – No
Jon Tienharra – No
Mandi Rehn – No
Doug Burge - No

The motion did not pass therefore, the notice requirement as currently written in its entirety stands. If a member district asks for an appeal to this vote, a meeting will be granted.

ITEM 4

CONSENT AGENDA:

The consent agenda was presented to include the Voucher approved by committee for October and November 2023. Also, to include the minutes for October 2023, along with the bank statements and transfers to date. Motion Rehn to approve the consent agenda as presented, second by Ferney. Motion carried.

ITEM 5

RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL:

Boruff and Kosa gave an overview of the items listed on the Voucher Summary. The voucher has been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board.

As of this date, December 18, 2023, the December 2023 voucher was presented as Voucher #23/24-04 in the amount of \$3,700,920.06. Motion by Rydell to approve said vouchers as presented. Second by Rehn, motion carried.

ITEM 6

FINANCIAL REPORT:

E. Kosa presented the program financials dated November 30, 2023, in detail. All questions were answered.

ITEM 7

PROGRAM UPDATES ON THE FOLLOWING ITEMS:

- **Retention** – Andrus reported meetings and contacts are being scheduled with those districts on notice, communication is going well. Premium increases are the main driver on notices; service and coverage are not. Discussions are going well, and it has been beneficial to talk with the membership.
- **Legislative update** – The committee is working with Alex/USIP Lobbyist and districts are also working with their lobbyists. Hopefully the next report will be favorable.
- **Upcoming conferences** – Riche talked about upcoming conferences that USIP is scheduled to attend. He invited Board members to attend when able. Chair Talbott reported he was able to spend time at the CRS booth during a recent conference.
- **Communication update** – Claire Handberg from Clear Risk Solutions gave a report on the analytics of members using the email marketing platform and how we can expect better percentages. The information is sent to the designated member contacts, however, the information may not be circulated within the district to the appropriate personnel, such as maintenance directors, coaches, etc.

ITEM 8

RISK MANAGEMENT UPDATE:

Sheneman updated the Board and those present regarding the IoT sensor project. There are currently 114 locations received IoT sensors; 44 sensors are scheduled for installation in November/December, and 70 sensors should be installed in January/February. This data will be used to analyze property damage saves, especially during inclement weather.

ITEM 8.5

RIGHT RESPONSE DISCUSSION: Andrus led a discussion regarding discontinuing the Right Response program for USIP members. After much discussion the Board asked Clear Risk Solutions to send out a notification to all members explaining in detail the transition and information on how and where they can get this training in the future. Clear Risk will continue to help USIP members schedule trainings thru March 1. All scheduled trainings will be honored by CRS/USIP thru July 1. Any training that was schedule prior to this announcement will be honored as well.

ITEM 9

LOBBYIST CONTRACT:

Andrus presented the new contract from Alex Hur, who is currently the USIP lobbyist. After some discussion, a motion was made by Tienharra to approve the contract as written, second by Burge, motion carried.

ITEM 10

BOARD DOC'S:

Berryman gave a brief update on the Board Docs project that CRS has been designing and hopes to launch real soon at a future meeting.

ITEM 11

NEXT MEETING:

The next meeting of the full Board will be March 19, 2024, at noon. This meeting will be held at the NCESD, Wenatchee, WA, and will also be available via Zoom.

Respectfully submitted,


Jenni Bates


Brian Talbott, Chairman