

**BOARD OF DIRECTORS' MEETING**

**451 Diamond Drive, Ephrata, WA, or via Zoom**

**July 15, 2024, at 10:00 a.m.**

**MINUTES**

The United Schools Insurance Program (USIP) Board of Directors conducted an All-Board Meeting on July 15, 2024, at 10:00 a.m. at 451 Diamond Drive, Ephrata, WA, or via Zoom. Board Members participating: Brian Talbott, East Valley School District; Tom Venable, Methow Valley School District; Kyle Rydell, West Valley School District; Thad Nelson, Adna School District; Mandi Rehn, Valley School District; Michelle Price, North Central ESD; Jon Tienharra, South Bend School District; Doug Burge, Zillah School District, and Ben Ferney, Cheney School District. Participating from the Administration Office: Dave Kosa, Patrick Boruff, Becca Kirsch, Rick Templeton, Rick Doehle, Frank Andrus, Patti Ferguson, Angela Eloff, Rob Hill, Rebecca Joslin, Aaron Sheneman and Zac Berryman, representing Clear Risk Solutions. Also in attendance were several Brokers and members of USIP.

The meeting was called to order by Chair Talbott at 10:00 a.m.

**ITEM 1**

**INTRODUCTION AND ROLL CALL:**

Introductions were conducted.

**ITEM 2**

**ADDITIONS:**

Additions to the agenda were called for; there were none.

**ITEM 3**

**RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL:**

Boruff and D. Kosa gave an overview of the items listed on the Voucher Summary. The voucher has been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board.

As of this date, July 15, 2024, Voucher# 23/24-11 in the amount of \$873,238.32 was presented. Motion by Tienharra to approve said vouchers, as presented. Second by Price, motion carried.

**Item 4**

**RENEWAL AND FINAL BUDGET DISCUSSION 2024/2025**

Doehle presented the proposed final budget in detail to include any fees paid to Clear Risk Solutions, per the Third-Party Administrators (TPA) Contract. Everyone in attendance received a copy of the final budget and a detailed write-up.

The final budget presented reflects the preliminary numbers that were discussed earlier. Motion by Rydell to approve a 19 % increase to membership, an increase from a 500K SIR to a 750K SIR and an expenditure authority of \$48,107,904. Second by Tienharra. Motion carried.

The annual Board of Directors' underwriting report was presented. All questions were answered. The annual underwriting report includes program excess marketing efforts, any coverage changes, coverage options, carriers, the Brown and Brown annual disclosure, and the exclusion of TRIPRA coverage.

**ITEM 5**  
**NEXT MEETING**

Bates went over the Board Retreat dates of October 16-18, 2024. Both the workshop and the Board meeting will be held at Canyon River Lodge/Reds, Ellensburg WA.

Respectfully submitted,

  
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Jenni Bates

  
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Brian Talbott, Chairman