



For Washington Schools, By Washington Schools

BOARD OF DIRECTORS' MEETING

451 Diamond Drive, Ephrata, or via Zoom

March 19, 2024

MINUTES

The United Schools Insurance Program (USIP) Board of Directors conducted an All-Board Meeting on March 19, 2024, at noon in person at the North Central ESD, Wenatchee, WA, or via Zoom. Board Members participating: Brian Talbott, East Valley School District; Tom Venable, Methow Valley School District; Kyle Rydell, West Valley School District; Thad Nelson, Adna School District; Mandi Rehn, Valley School District; Michelle Price, North Central ESD; Jon Tienharra, South Bend School District; Doug Burge, Zillah Scholl District, and Ben Ferney, Cheney School District. Participating from the Administration Office: Dave Kosa, Becca Kirsch, Rick Templeton, Rick Doehle, Frank Andrus, Patti Ferguson, Rob Hill, Austin Chamberlin, Zac Berryman, Jenni Bates, Rebecca Joslin, Brian Turnbull, Ellen Kosa and Jenny Gunderson representing Clear Risk Solutions. Also in attendance was Tawnja Miller from LaCrosse School District, Alex Hur, USIP Lobbyist and several USIP Brokers.

The meeting was called to order by Chair Talbott at noon.

ITEM 1

INTRODUCTION AND ROLL CALL:

Introductions were conducted.

ITEM 2

ADDITIONS:

Additions to the agenda were called for, there were none.

ITEM 3

LEGISLATIVE UPDATE:

Hur and Price gave a detailed update regarding the projections for the upcoming election year, and some of the up-hill battles that may be in front of schools in Washington. Some headway was made during this session, but communication, as well as continuing to partner together will be a huge benefit for any upcoming sessions.

ITEM 4

CONSENT AGENDA:

Motion by Tienharra to approve the consent agenda as presented which includes the following items: December 2023 and January 2024 minutes, bank statements and transfers to date and the voucher and summary for February 2024, reviewed by committee. Second by Burge, motion passed.

ITEM 5

RESERVE ACCOUNT REPORT AND VOUCHER APPROVAL:

Kosa gave an overview of the items listed on the Voucher Summary. The voucher has been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a listing, which has been made available to the Board.

As of this date, March 19, 2024, the March 2024 Voucher# 23/24-07 in the amount of \$1,976,445.53 was presented. Motion by Ferney to approve said voucher and summary as presented. Second by Rydell, motion carried.

Kosa gave a brief report on the freeze claims reported this winter. There were twenty-five total claims.

ITEM 6

FINANCIAL REPORT:

E. Kosa went over an updated financial report and added that SAO will be starting their annual USIP audit shortly.

ITEM 7

CATASTROPHIC DEDUCTIBLE INFORMATION:

Doehle led the discussion around the current member deductible structure and the newly implemented deductible structure to update the board and those present.

- Currently deductibles are shared for one weather event.
- Going forward each district will be responsible for their own property deductibles for that weather event. The Board agreed.

ITEM 8

COMMUNICATIONS:

Retention update – Andrus updated the Board and those present regarding notice letters and those that have rescinded.

Constant Contact platform for Superintendents – CRS will build a platform for current member superintendents to receive all program information as well as their district appointed departments already receiving information.

Member Performance report - Doehle went over a draft member performance report that will be provided at each renewal so districts can identify risk and work to get their programs in a better tier for upcoming renewals.

Board Docs – Berryman went over the new Board Docs program, everyone got signed on and was able to try it at this March meeting.

ITEM 9

RENEWAL 2024

Doehle went over the timelines for the upcoming 2024-2025 renewal. The not-to-exceed percentages and information for budgeting will be out and available to the membership by the first week of May. Doehle and Chair Talbott will co-author the message. A tiered method was presented to better allocate rate for this year's renewal. The Board agreed this structure made sense, but will be a change from the norm, so effective communication to members is vital. As CRS works thru the budget process, an additional meeting might be necessary this year.

ITEM 10

RISK MANAGEMENT REPORT:

Doehle and Ferguson gave a brief report on the IOT sensor program.

Chamberlin presented information on the annual Scott Kellems Excellence in Risk Management award and announced the winner this year to be Wishkah Valley School District.

The membership loss improvement plan was also discussed as Risk Managers are reaching out to those accounts providing extra help where needed.

ITEM 11
PRE-LITIGATION REPORT –

Gunderson gave a brief update on the following items.

New hire Grant Collins to the PLP program, welcome Grant.
Went over the current PLP Team and attached a detailed report.
PLP tracked 2500 hrs. assisting USIP members from July 2023 thru mid-March 2024.

All questions were answered in detail.

ITEM 12
PROGRAM MISSION STATEMENT

Doehle presented USIP current short term and long-term goals, along with some goals CRS has for the program. This will be a topic that will be looked at all year and presented at the October Board Advance.

ITEM 13
NEXT MEETING:

The next Board of Directors meeting will be April 30, 2024, at 10:00 a.m. via zoom or at 451 Diamond Drive, Ephrata WA.

Respectfully submitted,



Jenni Bates



Brian Talbott, Chairman